



August 25, 2010

Dear Linda Monette and TOS Team:

Congratulations! Total Office Solutions has been selected as the Well-Managed Award recipient by the 2010 Texas Family Business of the Year® Awards Program. Formal press releases will be going out shortly.

The Texas Family Business of the Year® program is presented annually by the Institute for Family Business, which is part of the John F. Baugh Center for Entrepreneurship in the Hankamer School of Business at Baylor University. The Well-Managed Award is a prestigious award that is given to the successful family business that demonstrates management techniques resulting in efficiency and effectiveness in operations and contributing to the quality of the work environment. Well-Managed Award winners are well-run family businesses that have a significant positive impact on their industry, community, and the lives of their employees.

The date of the awards banquet is Thursday, November 4<sup>th</sup>, 2010 and it will be held in the Barfield Drawing Room, Second Floor of the Bill Daniel Student Center at Baylor University in Waco. The reception is at 6 pm, followed by dinner at 6:45 pm and presentation of awards at 8 pm. Formal invitations will be mailed out the last week in September.

Again, congratulations!

Sincerely,

*Dawn*

Dawn Maitz  
Associate Director  
Texas Family Business of the Year Awards Program  
Institute for Family Business  
The John F. Baugh Center for Entrepreneurship  
Hankamer School of Business  
Baylor University

