



Move Solutions, Ltd. "Final Clean" Services



Move Solutions, Ltd. offers many specialized services above and beyond relocating your company's assets. One of these services, "**Final Clean**", has particular time and financial value to you at the time you are vacating your lease space.

After your contents move out is complete our "**Final Clean**" service provides you the labor and materials necessary to return your vacated lease space to the condition required by the Landlord in your Lease Agreement. Move Solutions, Ltd. will meet with your landlord on your behalf after the completion of our services to ensure that all lease requirements have been met. The benefit of "**Final Clean**" to you is the timely release of all deposits and other contingent liabilities of your lease. "**Final Clean**" has proven to be remarkably cost effective for our clients, especially in those instances where there are penalties or hold over costs to be borne by the exiting tenant if the space does not conform to the lease move out requirements.

The following list represents typical lease move out requirements that our "**Final Clean**" services can address:

- ✓ Patch, repair and repaint damaged walls. Paint should match the existing paint color.
- ✓ Replace all damaged downspouts or interior roof drains.
- ✓ Replace any broken or damaged ceiling tile and grid-work.
- ✓ Replace any damaged carpet and/or floor tile.
- ✓ Repair/replace any damaged personnel doors, windows, mini-blinds and door hardware.
- ✓ Repair/replace any damaged dock bumpers, levelers and overhead doors.
- ✓ Clean the warehouse floor of any paint, tape or other items. Repair or patch all holes in concrete floors.
- ✓ Remove any bolts or nails in the floor.
- ✓ Remove all trash and leave the facility in broom-clean condition.
- ✓ Sweep and mop all VCT tile floors.
- ✓ Janitorial clean all restrooms, kitchen floors, all cabinets, interior and exterior windows.
- ✓ Remove any signage on doors, windows or building exterior and repair any damage that may result from the removal.
- ✓ Provide documentation of annual inspection of Fire Sprinkler systems.

Our "**Final Clean**" services can also provide you and your landlord with inspection and sign off documentation for the items listed below:

1. Exhaust fans
2. Electrical service including all light fixtures, lamps, outlets, and switches
3. All lighting left 100% operational, including "Exit" signs
4. All loose wiring terminated back to the closest junction box.
5. Replace damaged/broken light fixture lenses
6. All plumbing fixtures left 100% operational, including hot water heater, bathroom fixtures and accessories.

